

Date: Wednesday 22 November, 2023 Time: 18:00 Location: Rembrandt staff workroom		Present: Olga Koroleva, Ahmet Polat, Tresia de Jager, Claire Avramenko, Jenneke Bleeker van Weel, Shannon Knight, Asia Sulowska, Leigh Ammeraal, Michelle Lewis, Nadia Boucard, Paula Baxter Chair: Ahmet Polat Minute taker: Leigh Ammeraal
AGENDA ITEMS	NOTES	ACTION/PERSON RESPONSIBLE
1. Welcome to new parent MR members	Everyone introduced themselves, and shared brief, personal background information.	
2. RI&E (Risk Inventory & Evaluation) Paula - 10 mins	Stip conducts RI&E via an external company. The last one was in May 2023. Separate teams evaluated each campus. RI&E report for Mondrian RI&E report for Rembrandt Stip placed items to address into a spreadsheet with tabs for each school, which directors address, and share with MR. Mondrian work in progress Rembrandt work in progress	MR members will have a look at the reports and action plans and offer feedback directly to Paula via email
3. School fees for 2024-2025 Paula - 15 mins	• See School Council Minutes 08-02-23 (item #3) • Fees were raised 9.3% (€4200 → €4600), inflation was 10% • It was noted last year that currently school fees include: yearbook €35 each & Group 7 & 8 camp • Suggestion to raise fees by ≈4.5% so €4600 → €4800 (Stip finance suggests 10% in line with salary increase)	Agenda item for the next meeting
4. Quick finance update Paula - 5 mins	PB shared last year (School Council Minutes 08-02-23 item #2) regarding deficit budget.	PB shared updated figures

5. Feedback PSG meeting	Highlights from Paula's meeting with PSG. Any updates on the status of PSG?	• MR to help with recruitment for PSG by hosting a meeting with interested parents. • Claire to draft an email that Paula will send to all parents (responses to go to SC email) • Paula will contact current PSG members about attending this meeting to discuss the role of the PSG (and if there is a lot of new interest in joining, the possibility of rebranding to include teachers, ie PTA)
6. SC Chairman selection		• Jenneke Bleeker van Weel appointed by the MR as the new chairperson • Olga Koroleva appointed by the MR as the second chair.
Next meeting	December 13, 2023 at 18:00	
INFORMATION ONLY ITEMS		
• Thursday 23 November is our STIP internal audit across both campuses. Agenda for the visit can be viewed here. • School Council tab on the website is updated with the three new members.		